

Scenic Oaks Tree Trimming Permit Procedure

Oak Wilt has become a serious problem in our Scenic Oaks subdivision. Trees infected with Oak Wilt may die if not treated. Treatment or removal of infected trees can not only be expensive but also lower the value of a home. Oak Wilt is a fungus that can be spread through the soil, sap beetles, and infected pruning tools that have not been cleaned. Spreading of the Oak Wilt fungus through the ground can sometimes temporarily be stopped by trenching. Scenic Oaks has had trenching done in the past but this has not stopped the movement of the fungus through the ground. However, home owners can help reduce the spread of Oak Wilt by proper cleaning of pruning tools and painting tree cuts as soon as possible. Sap beetles, which are the approximate size of a flea can become a carrier of Oak Wilt by landing on a fresh cut of an infected tree and then landing on a fresh cut of a healthy tree. Once a tree becomes infected, it can transfer the fungus into the soil where it may spread through the soil to other trees. Ideally, each cut would be painted as soon as the branch or limb is removed so as not to miss any open cuts. Scenic Oaks tree trimming rules require that **ALL** cuts be painted within 15 minutes of trimming and trimming tools and saws be cleaned before and after each tree.

As part of our effort to halt the spread of Oak Wilt, The Scenic Oaks Property Owners Association (SOPOA) has established an Oak Wilt Committee to monitor the trimming of oak trees in Scenic Oaks. To assist in this monitoring, a permit is required when tree trimming is performed by an outside vendor, including landscape maintenance vendors, in which oak trees are trimmed. As part of this permit process, a \$500 bond is required. Once the trimming has been completed, the trees will be inspected and if the trimming is in compliance with our tree trimming rules, the bond will be returned. The following diagram shows the permit process procedure.

1. Home Owner Submits Permit Application and Bond
2. If the Permit Application is approved, the bond is deposited in the SOPOA bank account. If the Permit Application is denied, the bond is returned to the homeowner. (If the depositing of the bond would cause a severe hardship, the SOPOA Treasurer should be contacted before the application is submitted.)
3. The home owner and the Entry Gate is notified that the Permit Application has been approved. Trimming Contractors will not be allowed through the gate if the Permit Application was not approved.
4. Tree trimming occurs. Although a member of the Oak Wilt Committee may stop by during the trimming process to observe if the trimming is proceeding according to the rules, the homeowner who has hired the trimming contractor should monitor the job in progress to ensure that the trimming rules are complied with as this is not the responsibility of the Oak Wilt Committee. If a member of the Oak Wilt Committee visits the trimming site and determines that the tree trimming rules are not being complied with, the home owner will be contacted and the trimming contractor may be asked to halt trimming.
5. The Home owner will notify the Oak Wilt Committee upon completion of the trimming. A member of the Oak Wilt Committee will stop by to inspect the trimming to see if it is in compliance. If the trimming is in compliance with the rules, the SOPOA Treasurer will be notified and the bond returned to the home owner. If it is determined that the rules have not been complied with, the SOPOA Board will be notified and at the next monthly meeting make a determination if all or part of the bond will be withheld due to non-compliance.

Permit Number: _____ Permit Status: Approved : Disapproved

Assigned Oak Wilt Representative: _____

Scenic Oaks Residential Tree Trimming Permit

PROJECT DEFINITION: Tree trimming performed by an outside vendor, including landscape maintenance vendors, in which live oak, red oak or Spanish oak trees are trimmed. According to the current restrictions, **the wounds for each cut must be painted immediately (within 15 minutes each). It is recommended that the wound be painted immediately after the cut is made so as not to miss any cuts, which is highly likely when more than 3 cuts are made before painting is done. Pruning tools and saws should be cleaned before and after trimming each tree in order not to spread Oak Wilt from infected trees.** The oak wilt committee will assess the job during and upon completion, and any cuts that are missed will be subject to a fine that will be deducted from the bond. The oak wilt committee will also consider feedback from neighbors and other SOPOA members pertaining to violations if they are not able to monitor the job during its progress. The homeowner who has hired the trimming contractor is responsible to inform the company of the requirements and should monitor the job in progress to ensure the painting is done completely and in the time required as this is not the responsibility of the Oak Wilt Committee. Owner Initial: _____

PLAN SUBMITTAL: With this application, please submit a \$500.00 bond payment in the form of a check payable to Scenic Oaks Property Owners Association (SOPOA) **at least 1 week prior to the start of the project.** Trimming contractors will not be allowed in the subdivision unless the application is approved. The bond will be returned after final inspection of the work provided no fines are assessed due to lack of painting the oak wounds immediately after they are cut or any damage done to Scenic Oaks property, gate or headwalls. Owner Initial: _____

Project Location and Ownership: Property Owner: _____ Main Phone Number: _____ Alternate Phone Number: _____ E-Mail: _____ Full address of the Project: _____ Date Project is expected to begin: _____ Trimming Contractor Name: _____ Main Phone Number: _____ Certified Arborist ID Number of Trimming Contractor: _____
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PLAN COMPLIANCE: All tree trimming activity shall comply with the current PROTECTIVE COVENANTS of the Scenic Oaks subdivision and with the requirements stated in the Project Definition section. Owner Initial: _____

BOND: Full payment shall be made along with permit submittal. Note: No request will be considered if the property owner is delinquent on association dues or assessments. Owner Initial: _____

NOTICE TO OWNER/CONTRACTOR: A member of the Oak Wilt Committee will be assigned to discuss questions you may have about your plans and their compliance with referenced requirements. Call them to request timely inspections for consideration of the bond being refunded. The SOPOA Treasurer will refund part or all of the bond when the job has been inspected by the Oak Wilt Committee. It is the responsibility of the home owner to notify the Oak Wilt Committee when the trimming has been completed so that the final inspection of the work can occur. Owner Initial: _____

OWNER/CONTRACTOR AGREEMENT: By my signature and the contractor's signature, I affirm that I have read the SOPOA restrictions and agree to abide by them. If questions arise, I will promptly contact my oak wilt committee representative for resolution.

Owner: _____ Date: _____

Contractor: _____ Date: _____

ATTENTION LANDSCAPERS and VENDORS:

You must follow the Scenic Oaks Tree Trimming Rules, when trimming oak trees in this subdivision, to prevent oak wilt. Failure to follow the rules will result in your being denied entry into Scenic Oaks in the future. Please note the rules as follows:

1. You must clean your tools with either isopropyl alcohol, Lysol, PineSol, or a bleach water solution BEFORE trimming each oak tree.
2. You must paint oak tree cuts immediately after making a cut or pruning a branch. No more than 15-minutes should pass before painting each cut.

These rules apply to all tree trimmers, gardeners and landscapers who enter the Scenic Oaks Subdivision. Tree trimming that involves multiple trees may require a bond to be submitted to the Oak Wilt Committee. It would be best for you and the homeowner to discuss the tree trimming in advance so that they may contact the committee to see if the job requires a bond.

Let it be known that neighbors, members of the Board of Directors, or Oak Wilt Committee members that observe violations to these rules can call the Oak Wilt Committee for an inspection of the job site and your compliance with these rules. Tree trimming that violates these rules will be reviewed by the Scenic Oaks Board of Directors and may result in a fine to the homeowner and denial of the tree trimmer or tree trimming company into the subdivision in the future.

ATENCIÓN PODADORES DE ROBLES/ENCINOS

Es sumamente importante que sigan estas reglas de podar arboles mientras que están podando en el vecindario de Scenic Oaks, para evitar el "marchitamiento de Encino" (Oak Wilt). No cumplir con las reglas puede resultar en la prohibición de su entrada futura a la vecindad. Favor de hacerles caso a estas siguientes reglas:

1. Antes de podar cada roble/Encino, tienen que limpiar sus herramientas con alcohol, o Lyson, o Pine-Sol, o con una mezolade blanqueador (lejía o cloro) y agua.
2. Tienen que pintar todas las heridas y tocones frescos inmediatamente después de podar el árbol. No dejen pasar mas de 15 minutos sin pintar cada corte (cada herida o tocón).

Estas reglas se aplican a todos podadores, jardineros y paisajistas quienes entren en el vecindario de Scenic Oaks. Trabajo que requiere multiples (robles/encinos) puede requerir un deposito de dinero con el Comite de Marchitamiento de Encino (Oak Wilt Committee) de Scenic Oaks. Nuestra sugerencia es que los podadores hablen con el dueño de casa antes de comensar el trabajo, para que el dueño pueda hacer contacto con el Comitè con el proposito de determinar si el trabajo requiere un deposito.

Sepan que si vecinos, miembros de la Junta Directive de la Asociación de Scenic Oaks, o miembros del Comitè observen violaciones de estas reglas, ellos pueden llamar a un miembro del Comitè para de requerir una inspección del trabajo y su cumplimiento con estas reglas. Si Vd. o su compañía violan estas reglas, será revisado por la Junta Directiva de la Asociación, y puede resultar en una multa para el dueño de casa, y prohibición de entrada futura a la vecindad para el podador o su compañía del widado de Árboles.

Gracias por su cooperación.